



Laurelhurst Elementary School

# Student Standards of Behavior

*“Learn to Love to Learn”*

We, the Laurelhurst Community, share responsibility for all students achieving at high levels, in an environment that:

- promotes acceptance of diversity
- fosters respect, support, and security
- encourages individual empowerment, leadership, and risk taking
- provides meaningful learning through relevant experiences

## Laurelhurst Student Rights and Responsibilities

1. I have the **right** to be valued, respected, and accepted in this school.  
I have the **responsibility** to be considerate and tolerant of others.
2. I have the **right** to express my feelings, opinions, and ideas.  
I have the **responsibility** to use quality language to show respect, and to listen to others' ideas.
3. I have the **right** to learn and study in a quiet, productive environment.  
I have the **responsibility** to work independently or in cooperation with others and do the best I can.
4. I have the **right** to be safe while traveling to and from school during the school day.  
I have the **responsibility** to be careful and to use self-control.
5. I have the **right** to use school supplies and equipment and my personal property.  
I have the **responsibility** to use the supplies, equipment, and property correctly.

## **Building-Wide Standards of Behavior**

*At Laurelhurst we are striving to create a safe and respectful learning environment. Laurelhurst School is our community. The members of our community include students, parents, professional and paraprofessional staff, custodians, as well as volunteers and tutors. As a community, all members are responsible for working together to make the school a safe and peaceful place for everyone. Our building-wide expectations focus on respect for staff and students with appropriate regard for the safety of school personnel, students, and property. Each classroom will work together to create the expectations necessary for the successful operation of their own classroom.*

### **Before and After School:**

- Please do not arrive before 8:45, as there is no playground supervision until that time.
- Remain outside until the bell rings at 9:00 unless you are attending a special program or eating breakfast. Primary students (K-2) line up and wait for their teacher on the north playground. Intermediate students may enter the building at 9:00 or earlier if they have permission from their teacher. The computer lab will be open at 8:45 to intermediate students with special projects.
- All play dates need to be prearranged. Students will be expected to go promptly home or to their after-school activities. Notify your teacher if your normal transportation home has changed for the day.
- If it is raining, the rainy day recess bell will ring to admit children to their classrooms.

### **The Hallways:**

*This is a common space, which is often used as a learning space by teachers, tutors and students.*

- Walk slowly and quietly in the hallways, no running.
- Stay on the right as you walk in the hallways or use the staircases.
- Drink water by the bottled water cooler and dispose of your drinking cup in the nearby trashcan. Spilled water can be a safety hazard.

### **The Bathrooms:**

- Never go to the bathroom alone. Always take a buddy.
- Use bathrooms properly and keep them neat and clean. Please report any problems.
- No playing or loitering in the bathrooms. Return to class or playground promptly.

### **The Playground**

- Follow all Playground and Rainy Day Recess rules.
- Treat each student and playground supervisor with respect.
- All students are to go outside for recess unless they have permission to stay inside.
- When the bell rings, line up quickly. Teachers will escort classes back into the building.

### **The Lunchroom:**

- Keep voices at a conversational tone and use polite table manners.
- Clean up your eating space, dispose your trash, and check the floor under your table.
- Wait to be dismissed and then walk quietly and slowly to the playground.

### **Assemblies:**

- Enter and exit in an orderly fashion.
- Be attentive and respectful.

## Laurelhurst Elementary Anti-Bullying Policy

### Anti-Bullying Motto:

At Laurelhurst we respect ourselves as well as others.

We never hurt anyone on the inside or the outside.

The Laurelhurst School Community is committed to making Laurelhurst a safe and caring place for all students. We will treat others with respect and we will refuse to tolerate bullying of any kind at our school.

**Definition: Bullying is unfair and one-sided. It happens when someone keeps hurting, teasing, frightening, threatening, or leaving someone out on purpose.**

### **Bullying behaviors include the following:**

- Hurting someone physically by hitting, kicking, tripping or pushing
- Stealing or damaging another person's things
- Ganging up on someone
- Teasing someone in a hurtful way, or name calling
- Using put-downs, such as insulting someone's race or making fun of someone for being a boy or a girl
- Touching or showing private body parts
- Spreading rumors or untruths about someone
- Leaving someone out on purpose, or trying to get other kids not to play with someone

### **Students at Laurelhurst Elementary will do the following things to prevent bullying:**

- Treat each other respectfully
- Refuse to bully others
- Refuse to let others be bullied
- Refuse to watch, laugh, or join in when someone is being bullied
- Try to include everyone in play, especially those who are often left out
- Report bullying to an adult

### **Teachers and staff at Laurelhurst Elementary will do the following things to prevent bullying and help children feel safe at school:**

- Closely supervise students in all areas of the school and playground
- Watch for signs of bullying and stop it when it happens
- Respond quickly and sensitively to bullying reports using the Four-A Response process and coaching (Affirm/Ask/Assess/Act)
- Look into all reported bullying incidents
- Assign consequences for bullying based on the school discipline code
- Provide immediate consequences for those who retaliate against students who report bullying

## Encouragement of Positive Behavior

Learning to respect ourselves and others, work and play cooperatively, and solve problems peacefully is an important part of an educational experience at Laurelhurst Elementary School. In addition to the academic curriculum, many opportunities for students to develop as responsible citizens within our school community and beyond are offered. These include participation in:

Classroom Meetings	Safety Patrol	Community Service Projects
Math Olympiad	Music Enrichment	Art Enrichment
Classroom Buddies	5 <sup>th</sup> Grade Camp	Assemblies
Chess Club	Classic Books Club	World Language Classes
Team Sports	Ultimate Frisbee League	

## Progressive Discipline Policy

The following progressive discipline process has been developed to ensure the fair and equitable treatment of all students. Individual circumstances play a significant part in the application of discipline procedures. Communication with parents is a vital element of the discipline process. This policy will be used for both classroom and school-wide behaviors. Our Progressive Discipline Policy will also follow the guidelines set by Seattle Public Schools.

### Step 1: Teacher-Student Conference

The teacher or playground supervisor will provide support and encourage all students to follow the school and classroom policies. If a pattern of inappropriate behavior develops, a student referral may be initiated either by the teacher or playground support personnel.

### Step 2: Teacher-Parent Contact

This is vital in ineffective discipline. If a problem exists a teacher will contact parents by phone, send home a note, or arrange a conference.

### Step 3: Meet with the Principal

Depending on the severity of the problem or if a pattern of inappropriate behavior develops, the student will meet with the principal to establish an appropriate consequence according to Seattle Public School guidelines. Teachers and parents may also be involved in the conference.

### Step 4: Development of a Student Behavior Plan:

At any stage a written plan for student success can be created which will be shared with the parents, student, teacher, and principal.

In cases of serious safety concerns, parents will be contacted as soon as possible. This progressive discipline policy has proven to be an effective method of demonstrating to students that safety is our number one priority.

## Student Behavior Interventions

Some of the interventions we use at Laurelhurst include:

- Review school/classroom rules (social skills practice)
- Student conference with principal
- Principal or teacher contact with parents (note, call home, conferences)
- Written or verbal apology by student
- Classroom consequences by the teacher (loss or privileges, call home, or parent conference)
- Consequences by principal (loss or privileges, chores, conferences)
- Behavior report sent home
- Class meetings
- In-house suspension
- Formal suspension from school

# Behavior Contract

We want your child to be happy and successful at school, and believe that as parents, you play a key role. The child's knowledge that parents are actively interested in and supportive of the school program almost always results in fewer problems and greater success. If problems arise, we will work collaboratively to help students find a solution.

Please take time to read through this discipline policy and review it with your child. Please sign and return the bottom part to school this week.

Thank you,  
The Laurelhurst Elementary Staff



We are the Laurelhurst Bears!

- B Be a learner!
- E Everyone belongs!
- A Always do your best!
- R Respect rights and responsibilities!
- S Safety first! We stay safe!

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My child and I have read the Laurelhurst Student Standards of Behavior Guide. We have also read The Basic Rules of Seattle Public Schools, which were included in the First Week Packets. We understand and agree to support the rules of the school and the district.

Student signature \_\_\_\_\_

Parent signature \_\_\_\_\_

Teacher signature \_\_\_\_\_

Date \_\_\_\_\_